

Board of Directors Meeting

August 5th, 2021

Present: Kim Taylor – President
Scott Turner – Treasurer
Claudia Tarasio – AAA Representative
Brad Baker – Coach Development Representative
Cheryl Weir – Administrator
Sarah Camacho - Social Media and Website Coordinator
Brian Costello - Head Trainer

Guest: Jimmy Mitchell

Regrets: Cydele Marchant – Registrar
Nathan Burns – Vice President
Amanda Bongard – Website Coordinator
Kevin Lessels – Ice Convenor/Scheduling Representative
Sean Seaborn – Head Trainer
Dawar Taylor – Fundraiser and Sponsorship
Shane Silva – Player Development Representative
Shane Armstrong – Arena Board Representative
Kelly Giroux – Equipment Representative
James Giroux – OMHA Representative
Paul Dobbs – Past President

Scott Turner made a motion to accept Brian Costello's application for the Head Trainer position,
Brad Baker second the motion.

Brian Costello acknowledged as the successful candidate for the Head Trainer position

Meeting Called to order at 7:07 pm

Motion to accept minutes from July 8th, 2021

Scott noted missing information regarding Nathan's notes from the Vic/Durham meeting sent to
board members via email. To be added and minutes to be reshared with all board members.

Motion to accept minutes from the AGM held July 11th, 2021

1st Kim Taylor 2nd Claudia Tarasio

Motion to accept minutes from July 19th, 2021

1st Claudia Tarasio 2nd Brad Baker

Open Board Positions

- Scheduler: discussion regarding compensation for the position.
 - Motion put forward by Cheryl that if no successful candidates apply, Scott and Brad will work together on the schedule. Both verbally agreed to this motion.

**Action Item: Kim and Scott to determine a comparable fee to other organizations, such as the CRHL, and determine feasibility within budget.*

- Equipment Manager: Brad may have a possible candidate for the position. He will follow up with Kelley to discuss details and keep the board posted.
- Administrator: No applicants for the position. If no applicant when season starts, Cheryl may stay on in the role and attend meetings as possible. If unable to attend any meetings the minutes will be taken by alternate board members on a rotation.

Guest attendee

- Jimmy Mitchell attended the meeting from 7:30-7:55pm
- Given the floor and started by inquiring if the board was up to date on his concerns. Informed by Kim that the board was aware at a high level of concerns voiced through emails and facebook mostly regarding the credit process.
- Outlined volunteer experience on ice for 3 years with NVMHA and will not be returning in the 2021-2022 season. Concerns regarding credit policy as it relates to non-returning players. Indicated that he is aware of the update to the policy and inquired about the thought process behind the decisions and stated he was unaware of AGM date and time. Also expressed concerns regarding use of registration fees.
- Prior to the meeting, he had been in contact with both Kim and Scott via email and was provided with a breakdown of the financials for the 2020-2021 season.

Board Reply

- Jimmy was thanked for his years of volunteering and for bringing his concerns to the board.
- Kim and Scott reviewed emails sent that outlined the cost breakdown, including the ice fees/player. With only 10 skaters on the ice per hour and the hourly rate for ice rentals unchanged, this resulted in a much higher cost per player for ice in the 2020-2021 season. Scott confirmed that 82% of registration fees went directly to ice costs.
- Additionally, it was noted that in order for families to take advantage of delayed payments by spreading registration fees out over several months, the league must ensure there is enough funds available to cover the ice costs for September, October and November to get the season started.
- One item affecting the credit process decision was also the lack of information regarding the upcoming 2021-2022 season. Another season with teams of 10 players would significantly impact the ice costs again as well as the overall finances of the league.
- Brad provided insight that credit was available from previous season's financials and was not from any additional funds in the 2020-2021 season.

- Communication of the AGM was discussed. The AGM was advertised in the newspaper, on the website and on the facebook page. The AGM was held later than previous years. Jimmy confirmed that he was aware that AGMs were held annually and that he was able to attend. When asked, he noted that he has not attended an AGM during his years with NVMHA. As with any year, AGM minutes will be posted on the website following approval by the board.
- Process for non-returning players is still being built and will be posted on the website once it is complete. Funds will not be distributed until after registration is complete, aiming for September.
- Kim invited Jimmy to participate in the financial audit as community members are needed for this process. Jimmy agreed to participate in the process. Scott confirmed that Jimmy can participate as he was a member for the years in question
- Cheryl asked for suggestions on two key areas that Jimmy addressed: Communication and Volunteers. Jimmy suggested sending important communication, such as the AGM date and time, to the coaches to share with their teams. As for volunteers, both on the ice/bench and on the board, there were no current suggestions. Jimmy was invited to share suggestions via email with Cheryl

Coaches

- Brad provided an update on current coaching applications.
 - Rep coach applications received for all levels except U13
 - Only 4 LL coaching applications have been received to date.
- Inquired about registration numbers - registration only open for 1 month at this point
- Rep coach application closes August 15th
 - Suggested incumbent with no opposition to be put in the desired coaching position barring any significant issues in previous coaching years.
- Brad to solicit LL coaches once more registration numbers are confirmed

Registration

- Can't run reports in the new HCR 3.0 as in previous years.
 - Currently each registration results in an email to Cydele
 - Hockey Canada addressing reports issues
- As of August 3rd - 150 registration's received (typical season is approximately 300 registered players, not including NRPs)
- Mites all entered

**Action Item: Sarah to add another post to the website and social media about registration and coaches needed for the 2021-2022 season.*

Arena Protocols

- Current Return to Ice Protocols include:
 - COVID screening prior to entering the arena

- Game play permitted
- Max of 25 skaters on ice at a time (does not include coaches or players/volunteers on the bench)
- Limit one spectator per player
- Arrive 30 mins prior to scheduled ice time
- Changerooms open
- Masks on while in the building
- Designated exit
- To be confirmed:
 - Change Room capacity, particularly with younger players and parents assisting with tying skates
 - Does coach/bench staff count towards spectator limit

Ice Requests

- Arena asking for ice requests
- Indicates available time slots will return to pre-COVID availability
- Push request as late as end of August to allow more time for registrations and a clearer picture of numbers for the season.
- Minimum 4 skates for rep (and LL?) in September
- Jr. A request was received - only players permitted to skate prior to Labour Day.

**Scott to look into guidelines for pre-season skates for both rep and LL.*

Treasurer's Report

- Final transfer complete and one bank account back to zero balance
 - Only registrations going in at this time
 - \$76,540.29 revenue minus credits will result in a balance closer to \$50,000
- Cheques to be signed and delivered include:
 - \$440.70 for AGM ad in Metroland Newspaper
 - \$14,932.52 Insurance cost to OMHA for the 2021-2022 season (fee based on last years numbers of 372 registered players and coaches)
- Website payment has been sent.
- Scott inquired about jerseys and suggested arranging an order as soon as possible to avoid a delay.

**Scott to follow up with Kelley regarding contact with Sommerville and possible order for season start.*

Meeting Adjourned at 8:29pm
1st Kim Taylor 2nd Scott Turner

Next Meeting to be held September 9th @ 7pm